

## 2024/25 Pricing Guide

This document outlines each of our supports, the NDIS line items that can be used for those supports, as well as the rates we charge in providing those supports. For each support and time of the week, you will find an NDIS line item in bold. This line item is the one we will use when invoicing for each of our services, unless otherwise notified by the guest or their parent/carer. If there are any other NDIS line item options that can be used for that same support, they have also been listed. If any of our supports have other applicable costs, such as out of pocket or transport costs, these are also outlined.

At the beginning of each financial year, on or around July 1, we will review our NDIS prices.

We understand that price changes can have real life effects on our incredible Stellar community. We aim to be as transparent as possible when it comes to our pricing, which will enable our community to feel well-informed, and be able to budget their NDIS funds appropriately throughout the year, without any hidden or unexpected costs!

Each of our prices are developed within the NDIS pricing tools. Our rates are priced lower than the NDIS price guide, which we hope will allow our guest's funding to go further, and better assist them in achieving all of their NDIS goals!

As Stellar Experiences is not an NDIS registered provider, NDIS funding can only be utilised for participants whose plans are plan-managed or self-managed. Please note that each of our supports have a 14-day payment period.

If you have any questions at all about our supports or the information in this document then please let us know!

## **Group Based Single Day Experiences**

NDIS COSTS			
DAY	NDIS LINE ITEM	FUNDING CATEGORY	OUR COST
	4 GUESTS	S PER GROUP	
Weekday	04_102_0136_6_1	Core Supports	\$16.85/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Weekday ( <b>Evening</b> )	04_103_0136_6_1	Core Supports	\$18.50/hour
*For shifts ending after	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
08:00 PM, the entire shift will be charged at the evening rate.	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Saturday	04_104_0136_6_1	Core Supports	\$23.75/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Sunday	04_105_0136_6_1	Core Supports	\$30.60/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	

	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Public Holiday	04_106_0136_6_1	Core Supports	\$37.50/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
	3 GUEST	S PER GROUP	
Weekday	04_102_0136_6_1	Core Supports	\$22.50/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Weekday ( <b>Evening</b> )	04_137_0136_6_1	Core Supports	\$24.65/hour
*For shifts ending after 08:00 PM, the	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
entire shift will be charged at the evening rate.	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Saturday	04_138_0136_6_1	Core Supports	\$31.60/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	

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Sunday	04_139_0136_6_1	Core Supports	\$40.80/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Public Holiday	04_140_0136_6_1	Core Supports	\$50/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
	2 GUEST	S PER GROUP	
Weekday	04_102_0136_6_1	Core Supports	\$33.75/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Weekday (Evoning)	04_103_0136_6_1	Core Supports	\$37/hour
*For shifts	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
ending after 08:00 PM, the entire shift will be charged at the evening rate.	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Saturday	04_104_0136_6_1	Core Supports	\$47.50/hour

	09_009_0117_6_3 15_037_0117_1_3	Capacity Building – Increased Social and Community Participation Capacity Building – Improved Daily Living	
Sunday	04_105_0136_6_1	Core Supports	\$61.25/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Public Holiday	04_106_0136_6_1	Core Supports	\$75/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	

## **CENTRE CAPITAL COSTS**

Centre Capital costs will apply to each of our group centre-based and community-based supports and is associated with the availability of a centre or facility at all times during that program or experience. This centre or facility would be used to facilitate the program or support if it was impacted by factors such as unpredictable or unscheduled changes of plan, adverse weather conditions etc.

Group-based supports, all days, (only for applicable regions with a centre or facility)	04_599_0136_6_1	Core Supports	\$2.50/hour

### **NON-FACE-TO-FACE SUPPORT COSTS**

Non-Face-to-Face supports at Stellar include things such as:

- Support programming;
- Group and individual activity planning surrounding guest support needs;
- Outcome report writing and communication;
- Consultation and reporting to other providers;
- Skill development progress reporting;
- Client risk assessment and mitigation

These supports are calculated six minutes (or 10%) of our weekday rate for Non-Face-to-Face supports will be charged to guests, regardless of the time or day of the support occurring. This means for supports on weekends and Public Holidays, only the Weekday standard support rate will be used for calculating Non-Face-to-Face support costs.

These supports are only applicable to our Group Community and Centre Based activities, meaning they will not apply to Individual (1:1) Capacity Building supports or any of our Overnight Capacity Building experiences.

Group-based 01_011_01 supports, all days	07_1_1 Core Supports	\$6.75 per hour of support
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### **OUT OF POCKET COSTS**

Majority of our single day social outing experiences incur an additional out of pocket cost. This amount covers the cost of any activity fees that are provided.

You will find the details surrounding the out of pocket cost for each individual experience on the website, where these experiences can be booked directly.

## TRANSPORT FEES

Transport fees will be charged on each experience, and are claimed against each guest's plan on a per km basis. The cost for activity-related transport will depend on the ratio of support being provided. The line item used will also be in alignment with the support and funding category that has been claimed against for that particular support. For example, support provided against support and funding categories 04 - Core Supports, will access the 04 – Activity-based transport line item.

The line items and transport fees for each support ratio are below:

Transport provided at a 1:4 support ratio	04_799_0135_6_1	Core Supports	25 cents/km \$0.25/km
Tatio	09_799_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building – Improved Daily Living	
Transport provided at a 1:3 support ratio	04_799_0135_6_1	Core Supports	33 cents/km \$0.33/km
	09_799_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building – Improved Daily Living	

Transport provided at a 1:2 support ratio	04_799_0135_6_1	Core Supports	50 cents/km \$0.50/km
Tatio	09_799_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building – Improved Daily Living	
Transport provided at a 1:1 support ratio	04_799_0135_6_1	Core Supports	100 cents/km \$1.00/km
Tallo	09_799_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building – Improved Daily Living	

### **CANCELLATION POLICY**

Stellar Experiences must be notified of any intention to cancel in writing.

In the case of any short notice cancellations, 100% of the experience cost will apply to any non-refundable, non-transferrable expenses incurred by Stellar Experiences in the planning of the experience. This may include costs such as tickets, activity fees, etc.

The NDIS components of the cost will also apply. Please note, this also applies to any COVID-19 related cancellations.

A short notice cancellation is determined when:

- a guest provides less than five (5) full business days' notice of cancellation
- a guest does not show up for a scheduled experience within a reasonable time, or is not present at the agreed meeting point and within a reasonable time

In the case of any short notice cancellation, Stellar Experiences will attempt to fill your position on that experience. If this is possible, no NDIS or out of pocket charges will apply. If we are unable to fill your position on the experience, 100% of the experience cost will apply.

In the event of a no-show, Stellar Experiences will attempt to contact the guest or their parent/carer to ensure their safety and well-being.

Charges may be waived if the guest has experienced a catastrophe, e.g. death in the family. The decision to waive the charge will be made at the discretion of the Director/s of Stellar Experiences. Discretion in these matters DOES NOT apply in any other circumstances and CANNOT be exercised by other levels of staff. If Stellar Experiences cancels the scheduled experience or staff fail to show, then there is no charge to the guest.

### **CANCELLATIONS AND ENQUIRIES**

In the event you need to cancel a support with Stellar Experiences, or for general enquiries please contact us on:

Phone - 0480 104 954

Email – info@stellarexperiences.com.au

For more specific enquiries or cancellations for our different service areas, please contact us on:

## **Sydney**

Phone - 0456 112 270

Email – sydney@stellarexperiences.com.au

### Illawarra

Phone - 0439 014 858

Email – illawarra@stellarexperiences.com.au

## Canberra

Phone - 0400 804 986

Email – canberra@stellarexperiences.com.au

#### Queensland

Phone - 0477 772 990

Email – <u>queensland@stellarexperiences.com.au</u>

## **Short and Extended Break Experiences**

NDIS COSTS			
DAY	NDIS LINE ITEM	FUNDING CATEGORY	OUR COST
	DOMES	TIC BREAKS	
Weekday  1:4 ratio	01_045_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$684 per day (maximum)
Saturday 1:4 ratio	01_051_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$830 per day (maximum)
Sunday 1:4 ratio	01_052_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$1009 per day (maximum)
Public Holiday  1:4 ratio	01_053_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$1187 per day (maximum)
Weekday 1:3 ratio	01_062_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$842 per day (maximum)
Saturday 1:3 ratio	01_063_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$1036 per day (maximum)
Sunday 1:3 ratio	01_064_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$1274 per day (maximum)

Public Holiday 1:3 ratio  01_065_0115_1_1	Core Supports - STA and Assistance (Inc. Respite)	\$1512 per day (maximum)
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\*Note: The 'maximum price' outlined is the maximum allowable within the NDIS Price Guide. Our trips will generally be less than the maximum, wherein we will reduce this overall cost. Pricing for each break will vary and will be confirmed by our team ahead of these services taking place.

Our experiences are generally provided at a 1:3 or 1:4 support ratio, as per the prices above. Should you require support at a smaller ratio, the price of services will vary to reflect the level of support.

	OVERSEAS BREAKS				
Weekday	04_102_0136_6_1 09_009_0117_6_3 15_037_0117_1_3	Core Supports  Capacity Building – Increased Social and Community Participation  Capacity Building – Improved Daily Living	\$22.50/hour		
Weekday (Evening)  *For shifts ending after 08:00 PM, the entire shift will be charged at the evening rate.	04_137_0136_6_1 09_009_0117_6_3 15_037_0117_1_3	Core Supports  Capacity Building – Increased Social and Community Participation  Capacity Building – Improved Daily Living	\$24.65/hour		
Saturday	<b>04_138_0136_6_1</b> 09_009_0117_6_3  15_037_0117_1_3	Core Supports  Capacity Building – Increased Social and Community Participation  Capacity Building – Improved Daily Living	\$31.60/hour		

Sunday	04_139_0136_6_1	Core Supports	\$40.80/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Public Holiday	04_140_0136_6_1	Core Supports	\$50/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Sleepover Allowance	01_010_0107_1_1	Core Supports	\$25/night

**Please note:** each of our overseas breaks will be staffed at a 1:3 support ratio. If for any reason this changes, we will provide notice to all guests who have expressed interest in that experience.

### **OUT OF POCKET COSTS**

### **Domestic Breaks**

Each of our short and extended independent living skill breaks may have an out of pocket component to the cost. As the STA cost can cover expenses such as accommodation, meals and activities, the out of pocket costs that may apply within that experience will be associated with costs that cannot be covered under STA, such as flights.

Out of pocket costs, as well as any other associated costs or fees, will be clearly communicated when correspondence regarding our short and extended break experiences are circulated.

### **Overseas Breaks**

Each of our overseas breaks include an out of pocket cost. For these experiences, only the cost of support provided is able to be covered under the above support line items. This means that out of pocket costs associated with the experience, including flights, transport, accommodation, meals, activities as well as any other applicable costs will be payable as out of pocket costs.

Again, any out of pocket costs, as well as any other associated costs or fees, will be clearly communicated when correspondence regarding our short and extended break experiences are circulated.

### **CANCELLATION POLICY**

Stellar Experiences must be notified of any intention to cancel in writing.

For our short and extended break experiences, the following cancellation charges will apply:

### **Domestic Breaks**

- 1 to 15 business days from departure date 100% of experience cost. This includes both the out of pocket and NDIS components of the cost
- More than 15 business days from departure date any non-refundable, non-transferrable expenses incurred by Stellar Experiences in the planning of the trip. This may include costs such as flights, activities fees, accommodation etc.

### **Overseas Breaks**

- 1 to 30 business days from departure date 100% of experience cost. This includes both the out of pocket and NDIS components of the cost
- More than 30 business days from departure date any non-refundable, non-transferrable expenses incurred by Stellar Experiences in the planning of the trip. This may include costs such as flights, activities fees, accommodation etc.

In the case of any cancellation, Stellar Experiences will attempt to fill your position on that experience. If this is possible, no NDIS or out of pocket charges will apply. If we are unable to fill your position on the experience, the above cancellation fees will apply.

Charges may be waived if the guest has experienced a catastrophe, e.g. death in the family. The decision to waive the charge will be made by the Director/s of Stellar Experiences. The discretion not to charge DOES NOT apply in any other circumstances and CANNOT be exercised by other levels of staff. If Stellar Experiences cancels the scheduled experience or staff fail to show, then there is no charge to the guest.

### **CANCELLATIONS AND ENQUIRIES**

In the event you need to cancel a support with Stellar Experiences, or for general enquiries about our short and extended independent living skill breaks please contact us on:

Phone - 0480 104 954

Email – info@stellarexperiences.com.au

For more specific enquiries or cancellations for our different service areas, please contact us on:

## **Sydney**

Phone - 0456 112 270

Email – <u>sydney@stellarexperiences.com.au</u>

### Illawarra

Phone - 0439 014 858

Email - illawarra@stellarexperiences.com.au

### Canberra

Phone - 0400 804 986

Email – <u>canberra@stellarexperiences.com.au</u>

### Queensland

Phone - 0477 772 990

Email – <u>queensland@stellarexperiences.com.au</u>

# **Individual Capacity Building Supports (1:1s)**

NDIS COSTS			
DAY	NDIS LINE ITEM	FUNDING CATEGORY	OUR COST
Weekday	01_011_0107_1_1	Core Supports	\$67.50/hour
1:1 ratio	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	\$67.50/hour
	15_037_0117_1_3	Capacity Building – Improved Daily Living	\$67.50/hour
Weekday (Evening)	01_015_0107_1_1	Core Supports	\$74/hour
1:1 ratio	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	\$74/hour
*For shifts ending after 08:00 PM, the entire shift will be charged at the evening rate.			
Saturday 1:1 ratio	01_013_0107_1_1	Core Supports	\$95/hour
Sunday 1:1 ratio	01_014_0107_1_1	Core Supports	\$122.50/hour
Public Holiday  1:1 ratio	01_012_0107_1_1	Core Supports	\$150/hour

### TRANSPORT FEES

Transport can be provided by support staff in their private vehicles. This service will incur a cost. This cost will cover any transport within the local area that is reasonable and necessary.

If a guest would like to travel, or requires to be transported to areas outside of the local area then additional transport fees may apply. Any such transport will need to be discussed with the support staff and Individual Supports Coordinator prior to the shift.

Any applicable parking fees would also need to be covered by the guest.

We encourage the use of public transport whenever possible. This is a great way to develop skills and confidence associated with travelling independently in the community.

Transport that is reasonable and necessary within the local area	04_799_0135_6_1 09_799_0117_6_3	Core Supports  Capacity Building  Increased Social and Community Participation	100 cents/km
	15_799_0117_1_3	Capacity Building  – Improved Daily Living	
Transport provided at a 1:2 or 1:3 ratio	As Above	As Above	1:3 – 33 cents/km 1:2 – 50 cents/km

## **ACTIVITY FEES**

Activities will be developed surrounding the capacity building that will be taking place on each support shift, to ensure there is a focus on those skills being developed. There is no limit as such to the activities that can be carried out, and again will be done in consultation with each guest and their family.

Any activities that incur a cost will need to be covered by the guest. This may include such costs as court hire, equipment hire, entry fees etc. Many activities accept Companion Cards, which would allow support staff to gain entry or participate free of charge, so if you hold one of these cards please let us know.

### **CANCELLATION POLICY**

Stellar Experiences must be notified of any intention to cancel in writing.

Stellar Experiences may charge for any short notice cancellations, subject to the terms of the NDIS price guide.

A short notice cancellation is determined when:

- a guest provides less than two (2) full business days' notice of cancellation
- a guest does not show up for a scheduled support within a reasonable time, or is not present at the agreed meeting point and within a reasonable time when the support staff is travelling to deliver the support

When Stellar Experiences receives a Short Notice Cancellation (or no show), we will recover up to 100% of the agreed fee associated with the support.

Stellar Experiences will only charge for a Short Notice Cancellation (or no show) if we have not found alternate billable work for the relevant support staff and are required to pay the support staff for the time that would have been spent providing the support.

In the event of a no-show Stellar Experiences will attempt to contact the guest or their parent/carer to ensure their safety and well-being.

Charges may be waived if the guest has experienced a catastrophe, e.g. death in the family. The decision to waive the charge will be made by the Director/s of Stellar Experiences. The discretion not to charge DOES NOT apply in any other circumstances and CANNOT be exercised by other levels of staff. If Stellar Experiences cancels the scheduled experience or staff fail to show, then there is no charge to the guest.

### **CANCELLATIONS AND ENQUIRIES**

In the event you need to cancel a support with Stellar Experiences, or for general enquiries about our individual capacity building supports please contact us on:

Phone - 0480 104 954

Email – <u>info@stellarexperiences.com.au</u>

For more specific enquiries or cancellations for our different service areas, please contact us on:

## Sydney

Phone - 0456 112 270

Email – <u>sydney@stellarexperiences.com.au</u>

#### Illawarra

Phone - 0439 014 858

Email – illawarra@stellarexperiences.com.au

### Canberra

Phone - 0400 804 986

Email – <u>canberra@stellarexperiences.com.au</u>

### Queensland

Phone - 0477 772 990

Email – gueensland@stellarexperiences.com.au

## **Group Based Capacity Building Programs**

NDIS COSTS			
DAY/RATIO	NDIS LINE ITEM	FUNDING CATEGORY	OUR COST
	4 GUEST	S PER GROUP	
Weekday	04_102_0136_6_1	Core Supports	\$16.85/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Weekday ( <i>Evening</i> )	04_103_0136_6_1	Core Supports	\$18.50/hour
*For shifts ending after	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
08:00 PM, the entire shift will be charged at the evening rate.	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Saturday	04_104_0136_6_1	Core Supports	\$23.75/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Sunday	04_105_0136_6_1	Core Supports	\$30.60/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	

	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Public Holiday	04_106_0136_6_1	Core Supports	\$37.50/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
	3 GUEST	S PER GROUP	
Weekday	04_102_0136_6_1	Core Supports	\$22.50/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Weekday ( <i>Evening</i> )	04_103_0136_6_1	Core Supports	\$24.65/hour
*For shifts	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
ending after 08:00 PM, the entire shift will be charged at the evening rate.	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Saturday	04_104_0136_6_1	Core Supports	\$31.60/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	

Cunday	04 405 0426 6 4	Coro Sumanto	£40.00/bour
Sunday	04_105_0136_6_1	Core Supports	\$40.80/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Public Holiday	04_106_0136_6_1	Core Supports	\$50/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
2 GUESTS PER GROUP			
Weekday	04_102_0136_6_1	Core Supports	\$33.75/hour
	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Weekday ( <b>Evening)</b>	04_103_0136_6_1	Core Supports	\$37/hour
*For shifts	09_009_0117_6_3	Capacity Building – Increased Social and Community Participation	
ending after 08:00 PM, the entire shift will be charged at the evening rate.	15_037_0117_1_3	Capacity Building – Improved Daily Living	
Saturday	04_104_0136_6_1	Core Supports	\$47.50/hour

	09_009_0117_6_3 15_037_0117_1_3	Capacity Building – Increased Social and Community Participation  Capacity Building – Improved Daily Living	
Sunday	<b>04_105_0136_6_1</b> 09_009_0117_6_3	Core Supports  Capacity Building – Increased Social and	\$61.25/hour
	15_037_0117_1_3	Community Participation  Capacity Building –  Improved Daily Living	
Public Holiday	04_106_0136_6_1 09_009_0117_6_3 15_037_0117_1_3	Core Supports  Capacity Building – Increased Social and Community Participation  Capacity Building – Improved Daily Living	\$75/hour

## **CENTRE CAPITAL COSTS**

Centre Capital costs will apply to each of our group centre-based and community-based supports and is associated with the availability of a centre or facility at all times during that program or experience. This centre or facility would be used to facilitate the program or support if it was impacted by factors such as unpredictable or unscheduled changes of plan, adverse weather conditions etc.

Group-bases supports, all days, (only fapplicable regions with centre or face	or a	6_6_1 Core Supports	\$2.50/hour

### NON-FACE-TO-FACE SUPPORT COSTS

Non-Face-to-Face supports at Stellar include things such as:

- Support programming;
- Group and individual activity planning surrounding guest support needs;
- Outcome report writing and communication;
- Consultation and reporting to other providers;
- Skill development progress reporting;
- Client risk assessment and mitigation

These supports are calculated six minutes (or 10%) of our weekday rate for Non-Face-to-Face supports will be charged to guests, regardless of the time or day of the support occurring. This means for supports on weekends and Public Holidays, only the Weekday standard support rate will be used for calculating Non-Face-to-Face support costs.

These supports are only applicable to our Group Community and Centre Based activities, meaning they will not apply to Individual (1:1) Capacity Building supports or any of our Overnight Capacity Building experiences.

Group-based supports, all days	01_011_0107_1_1	 \$6.75 per hour of support

### **OUT OF POCKET COSTS**

Majority of our midweek capacity building programs incur an additional out of pocket cost. This covers the cost of any program fees, facilitators or transport that is provided during the program.

All of this information will be communicated with you by your area manager before the commencement of any program.

This out of pocket component of the cost for reach of our midweek capacity building programs is billed in full at the beginning of each program block. If a guest is to miss any given week within that block, there is no reimbursement for that week's cost.

## TRANSPORT FEES

Transport fees may be charged on each program, and are claimed against each guest's plan on a per km basis. The cost for activity-based transport will depend on the ratio of support being provided. The line item used will also be in alignment with the support and funding category that has been claimed against for that particular support. For example, support provided against support and funding categories 04 - Core Supports, will access the 04 – Activity-based transport line item.

The line items and transport fees for each support ratio are below:

		1	
Transport provided at a 1:4 support	04_799_0135_6_1	Core Supports	25 cents/km
ratio	09_799_0117_6_3	Capacity Building  – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building  – Improved Daily Living	
Transport provided	04_799_0135_6_1	Core Supports	33 cents/km
at a 1:3 support ratio	09_799_0117_6_3	Capacity Building  – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building  – Improved Daily Living	
Transport provided	04_799_0135_6_1	Core Supports	50 cents/km
at a 1:2 support ratio	09_799_0117_6_3	Capacity Building  – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building  – Improved Daily Living	

Transport provided at a 1:1 support	04_799_0135_6_1	Core Supports	100 cents/km
ratio	09_799_0117_6_3	Capacity Building  – Increased Social and Community Participation	
	15_799_0117_1_3	Capacity Building  – Improved Daily Living	

### **CANCELLATION POLICY**

If a guest does not attend a scheduled session of a program, the normal NDIS rate will apply. If a guest would like to exit a program, the guest must provide a minimum of two weeks notice. This intention to leave the program must be provided in writing. Charges will cease from the date, 2 weeks the notice to exit the program is received.

In the event of a guest exiting a program, the out of pocket cost for that program will not be refunded.

### **CANCELLATIONS AND ENQUIRIES**

In the event you need to cancel a support with Stellar Experiences, or for general enquiries about our midweek capacity building programs please contact us on:

Phone - 0480 104 954

Email – info@stellarexperiences.com.au

For more specific enquiries or cancellations for our different service areas, please contact us on:

## Sydney

Phone - 0456 112 270

Email – <a href="mailto:sydney@stellarexperiences.com.au">sydney@stellarexperiences.com.au</a>

### Illawarra

Phone - 0439 014 858

Email – <u>illawarra@stellarexperiences.com.au</u>

### Canberra

Phone - 0400 804 986

Email – <u>canberra@stellarexperiences.com.au</u>

### **Gold Coast/Brisbane**

Phone - 0477 772 990

Email – <u>queensland@stellarexperiences.com.au</u>

## **Additional NDIS Administrational Services**

NDIS PLAN REVIEW QUOTES				
NDIS quotes to support a guest's scheduled or unscheduled Plan Review. These quotes are only provided at the request of our guests.	01_011_0107_1_1	Core Supports	\$67.50/hour (generally 1-2 hours required)	
INDIVIDUA	LISED PLAN REVIE	W PROGRESS RE	PORTS	
Individualised 'Progress Reports' — to be used as additional evidence for a scheduled or unscheduled plan review. These reports are only provided as per the request of our guests. These reports outline what goals have been achieved/worked towards, areas for improvement, as well as additional funding recommendations.	01_011_0107_1_1	Core Supports	\$67.50/hour (generally 3-4 hours required)	
ENQUIRIES				
For more information or general enquiries on these services please contact our NDIS Specialist on:				

Phone – 0448 881 058

Email - ndis@stellarexperiences.com.au